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The purpose of this guide is to aid the homeowner with the process involved in site and soil evaluations and obtaining a permit.

Soil Evaluations

A soil evaluation is needed for all new septic systems and any system that needs to be replaced or altered. You will need the following:

- A copy of the plat map, map must include actual dimensions in feet of each side of the property boundaries. You may obtain a copy at the Auditor's office or provide a recent survey. If the plat doesn't have you as being the current property owner, proof of ownership will be needed.
- Complete green application and pay the **\$250.00 fee** (checks made payable to Vinton County Health Department).
- Schedule an appointment to have someone meet us there that knows where the property boundaries are and where the proposed house is going, along with the driveway and any other pertinent site information.
- Must provide means to dig two **3' wide x 3' long x 5' deep test pits**. The location of which will not be determined until the inspection.

The homeowner may elect to hire a different agency for the soil evaluation. This is optional and will be the homeowner's expense. Although the health department doesn't register soil scientist, we do have a list available upon request. After the soil evaluation has been completed, you will receive notification in the mail with the specifics of your system. This does not mean that the system is approved and is ok to install. This just gives you a starting point to work with the installer regarding the system to be installed and to determine if there is adequate room for the system and a replacement system.

Site Review

A site review is conducted prior to applying for the septic permit. A site review includes:

- Complete application and **\$115 fee (cash or check)**
- Soil Evaluation
- STS Design

Once the above items are received, we will schedule an appointment to conduct an on-site evaluation to determine whether the proposed STS design is in compliance. An approved site review is valid for 5 years, provided there are no changes to the site conditions or the STS design.

Septic Permits

A septic installation permit is only issued after the site review has been approved. Turn in the STS installation permit application and **\$574.00 fee** to the Vinton County Health Department. At this time we will contact you to review the system prior to issuing the permit. Once a permit has been issued, then the system may be installed. The permit is valid for one year. Once the installer has completed the installation, they will call us for a cover inspection. This inspection will give approval to cover the system. Final approval will be issued once all items have been received and system is determined to be installed in compliance with the rules. Operation and Maintenance Program
Ohio Statute requires ALL STS installed after January 1, 2015 to be placed in the O&M program. Following your STS cover inspection you will be issued an operation and maintenance permit. This permit is valid five years. You will receive a letter & application 30 days prior to expiration. Renewal requires an inspection from our office or a registered service provider. Currently a new operation permit is \$100 & the inspection for \$50. Totaling \$150 Cash or check.

Operation and Maintenance Program

Ohio Statute requires ALL STS installed after January 1, 2015 to be placed in the O&M program. Following your STS cover inspection you will be issued an operation and maintenance permit. This permit is valid for ten years. You will receive a letter & application 30 days prior to expiration. Renewal requires an inspection from our office or a registered service provider. Currently a new operation permit is \$100 & the inspection fee is \$50. **Totaling \$150 cash or check.**

"Services Rendered on a Nondiscriminatory Basis"